

LSTA Projects and the IMLS Measuring Success Framework

Goals

All LSTA projects will meet:

- 1 or more local goals (local planning docs)
- 1 state goal (NV LSTA Plan)
- 1 federal goal (IMLS Intent)
- Other planning documents may be referenced (OWINN, Governor's Plan, City plans, etc)

Primary Audience

All LSTA projects will identify a primary audience:

- General population
- Targeted group
- Library Workforce

Need

All LSTA projects will have a Statement of Need that:

- Directly relates to primary audience
- Is backed up by data (evidence not assumptions)

Outcomes

All LSTA projects will have outcomes that:

- Result in a *meaningful* change in attitude, skills, knowledge, behavior, or status for the primary audience
 - meaningful= sensitive to change or intervention
- Advance local, state, and federal goals
- Are measurable
 - Indicators identified
 - Percentage change identified
- May be supported by data from the required IMLS evaluation surveys (see Required Survey Questions)

Activities

All LSTA projects are implemented through **Activities**. Activities are grouped into 4 categories.

1. Instruction
 2. Content
 3. Planning
 4. Procurement
- To be considered an Activity, the action must account for at least **10%** of project resources
 - Activities benefit Primary audience and address Statement of Need
 - Budget items must support grant activities
 - Map to the project Timeline

Activity Modes, Formats, Surveys, and Data

Each project Activity category has a different mode and format.

Each has required reportable data. Some have required user surveys. See table below:

Activity	Mode	Survey	Data	Format
Instruction	Program <ul style="list-style-type: none"> • formal interaction • active user engagement 	<ul style="list-style-type: none"> • Library Workforce • Public 	<ul style="list-style-type: none"> • session length • # of sessions in program • average attendance • # of times program administered 	<ul style="list-style-type: none"> • In-person • Virtual • In-person & virtual
	Presentation/performance <ul style="list-style-type: none"> • formal interaction • passive engagement 	• n/a	<ul style="list-style-type: none"> • presentation length • # of times administered • average attendance 	
	Consultation/Drop-in/Referral <ul style="list-style-type: none"> • informal interaction 	• n/a	<ul style="list-style-type: none"> • # of transactions • Average # transactions/month 	
Content	Acquisition	• Library Workforce	<ul style="list-style-type: none"> • # hardware • # software • # licensed databases • # print materials • # electronic materials • # a/v units 	<ul style="list-style-type: none"> • Physical • Digital • Physical & Digital
	Creation	• Library Workforce	<ul style="list-style-type: none"> • # items digitized • # items digitized/available to public • # physical items • # open source applications • # proprietary applications • # learning resources (toolkits/guides) • # plans/frameworks 	
	Preservation	• n/a	<ul style="list-style-type: none"> • # items conserved • # items reformatted • # preservation plans produced/updated 	
	Description	• n/a	<ul style="list-style-type: none"> • # items made discoverable • # collections made discoverable • # metadata plans produced/updated 	
	Lending	• n/a	<ul style="list-style-type: none"> • # items circulated • average circulation/month • # ILLs • average ILLs/month 	
Planning/Evaluation	Prospective	• Library Workforce	• # plans/evaluations funded	<ul style="list-style-type: none"> • In-house • 3rd party
	Retrospective	• Library Workforce	• # plans/evaluations completed	
Procurement	n/a	• n/a	<ul style="list-style-type: none"> • # acquired equipment • # acquired equipment used • # acquired hardware items • # acquired hardware items used • # acquired software items • #acquired software items used • # acquired materials/supplies • # acquired materials/supplies used 	• n/a

Required Survey Questions

Instructional Program for the Public

- I learned something by participating in this library activity
- I feel more confident about what I just learned
- I intend to apply what I just learned
- I am more aware of resources and services provided by the library
- I am more likely to use other library resources and services

Instructional Program for Library Staff

- I learned something by participating in this library activity
- I feel more confident about what I just learned
- I intend to apply what I just learned
- Applying what I learned will help improve library services to the public

Content Acquisition or Creation for Library Staff

- I am satisfied that the resource is meeting library needs
- Applying the resource will help improve library services to the public

Planning/Evaluation for Library Staff

- I believe the planning/evaluation addresses library needs
- I am satisfied with the extent to which the plan/evaluation addresses library needs
- The information from the plan/evaluation will be applied to address library needs

Budget

All LSTA project budgets will

- Support project activities
- Follows federal allowable federal costs principles (2 CFR 200)
- Budget categories:
 - Salaries/wages/benefits
 - Consultant fees
 - Supplies/materials
 - Equipment over \$5k
 - Services
 - Indirect costs

Match

All LSTA competitive and mini grants must have at least a 10 % match in

- Local cash funds
- In-kind funds